



Minutes of Board Meeting held

Monday, July 29, 2024

at Kerikeri Sports Complex

Meeting Opened **6.20pm**

Chair: Dot Dromgool

Present: Dot Dromgool (KKNC), Robert Groome and Graham Wilson (KKRC), Ange Barker (KKNC), Ric Shrubshall and Sarah Collins (KKSQC), Marty Robinson and Rachel Smith (Community Members)

In Attendance: Sarah Couling & Jo Hona (KKNC)

Apologies: Tyler Bamber (FNDC) & Dave Collins (KKSQC)

Conflicts of Interest: Nil

Minutes: Previously emailed. Accepted as a true and correct record of the meeting held on June 10, 2024.

Matters Arising: Graham is working on the hot water supply in the kitchen.

Dot/Ange Passed

Correspondence In Nil

Correspondence Out: Nil

Financial Report – Report of July 27, 2024 previously emailed

Accounts for payment:

\$ 220.80 Hygienedirect – loo paper, bleach, multipurpose cleaner
 \$1,440.00 R Neale – Coordinator’s hours for 1/6-27/7 = 36 hours @ \$40

On hold
 \$ 275.46 Laser Electrical – repairs to seal on fridge freezer

Dot/Rachel Passed

General Business:

1. CCTV Signage:
 The Board approved the installation of CCTV Northland's signage at the Netball Court Centre on a pro bono basis for a two year period commencing August 1, expiring March 31, 2026 with a right to renew. CCTV Northland supplied and installed a security camera to the value of \$3,390 + gst.

| |
|-------------|
| Coordinator |
|-------------|

2. A to Z Cleaning quote :-

The quote received from A to Z Cleaning as detailed below was accepted by the Board with the exclusion of cleaning the racks inside the ovens and will be booked to take place on September 11 and 12, 2024. The last clean was 2022.

| | |
|------------|--|
| \$ 340.97 | All walls – function room, alongside toilets, alongside photos, foyer, committee room and netball control room |
| \$ 225.80 | All toilet walls in the function room area |
| \$ 331.00 | Interior windows/glass – main function room & kitchen, foyer, committee room and netball control room |
| \$ 495.12 | Carpets – function room, committee room and netball control room |
| \$ 149.50 | Strip and buff kitchen floor, ladies, gents and disabled toilet floors |
| \$ 340.00 | Clean inside of the two commercial ovens (includes cleaning the racks) |
| <hr/> | |
| \$1,882.39 | TOTAL |

Dot asked that the above cleaning be revisited again in March 2025.

Coordinator

3. Playground update:

The Playground Project has received a grant of \$32,200 (incl gst) from the BOI Whangaroa Community Board. This grant will boost the fund so that the Committee can divide the development into three stages with the aim to start phase 1 by the end of this year. Because FNDC will own the playground, this has proved a little difficult when applying for funding as seen with the application to Foundation North. Ange and Rachel met with a contractor on July 29 and have met with Pete Parrish of Kerikeri Earthmovers regarding the supply of logs for the playground. The estimated value of the playground based on the consultant’s calculations is \$500,000. However, Ange feels due to all the donations, the playground will come in under this. Rotary have donated \$4,000 for planting. Rachel will apply to Rebel Sports for a \$10,000 grant and KKRC (on behalf of the Playground Project) have made an application to Bunnings for funding. Paul of Halvo Signs has donated a huge sign acknowledging all the sponsors and FNDC will be responsible for all the Health & Safety Regulations. A project manager will be appointed to supervise and manage the project.

4. Squash Club update:

The Squash Club have 430 members. This includes 140 juniors aged 19 and below. The Squash Club is hosting a junior tournament in September.

5. Contract cleaning hours for June:

| Date | KSC | Private | KKNC 30% | KKRC 70% | KKRC Toilets | Total hours @ \$60 | Raewyn \$30 | Louise \$30 | Margaret \$30 |
|--------|----------|---------|-------------|-------------|-----------------|--------------------------|----------------|----------------|------------------|
| 1/6 | 0.525 | - | - | 1.225 | 0.25 | 2.0 | 2.0 | - | 2.0 |
| 9/6 | - | - | 0.675 | 1.575 | 0.25 | 2.50 | 2.50 | - | 2.50 |
| 13/6 | 0.50 | 1.0* | - | - | - | 1.50 | 1.5 | - | 1.50 |
| 13/6 | - | 0.50* | - | - | - | 0.50 | - | - | 1.00 |
| 16/6 | - | - | 0.90 | 2.10 | 0.25 | 3.25 | 3.25 | - | 3.25 |
| 23/6 | - | - | 0.825 | 1.925 | 0.25 | 3.0 | - | 3.0 | 3.0 |
| 30/6 | 0.75 | - | - | 1.75 | 0.25 | 2.75 | 2.75 | - | 2.75 |
| \$60 | 1,775 | 1.50 | 2.4 | 8.575 | 1.25 | 15.50 | 12.0 | 3.0 | 16.0 |
| Total: | \$106.50 | \$90 | \$144 | \$514.50 | \$75 | \$930 | \$360 | \$90 | \$480 |

* Te Whata Ora

Follow-up List:

Future Bookings as per calendar handout

Meeting Closed 6.50pm

The next meeting is Monday, September 2, 2024, 6.00 pm

Signed as a true and correct record:

**Dot Dromgool,
Chairperson.**

Dated this _____ day of _____ 2024: