



KERIKERI SPORTS COMPLEX



Minutes of Board Meeting held

Monday, December 2, 2024

at Kerikeri Sports Complex

Meeting Opened **6.00pm**

Chair: Robert Groome

Present: Robert Groome and Graham Wilson (KKRC), Ange Barker (KKNC), Ric Shrubshall (KKSQC) and Tyler Bamber (FNDC)

In Attendance: Nil

Apologies: Dot Dromgool (KKNC), Rachel Smith and Marty Robinson (Community Members), and Dave/Sarah Collins (KKSQC)

Conflicts of Interest: Nil

Minutes: Previously emailed. Accepted as a true and correct record of the meeting held on October 21, 2024.

Matters Arising:

- Sandwich board sign (referred to GB)
- Laser Electrical's invoice of \$125.35 (referred to GB)
- Genesis has issued a credit of \$150 for their oversight (received)
- Amended Playground Resolution (referred to GB)
- Solar Analytics/Lightforce (referred to GB)
- Quotes to clean the function room curtain (referred to GB)

Robert/Ange Passed

Correspondence In

- Kerikeri Quilters letter of thanks and request to book the premises again in 2025 (referred to GB)
- Laser Electrical's response (referred to GB)
- Genesis – advice of a power increase effective December 5 (referred to GB)
- Cheeky Monkey – renewal of website (referred to GB)
- Carolyn Wells, CD (referred to GB)
- Fulton Hogan – request to use the fields and netball courts (referred to GB)
- KKHS Netball Development Team – sponsorship invitation (referred to GB)
- Fireco – Building Warrant of Fitness Certificate has been issued for another 12 months
- KKNC – yearly affiliation fee (referred to GB)

Correspondence Out:

- Laser Electrical – query on account

Accounts for payment:

\$ 187.50 M Dawson – cleaning for November 6.25 hours
\$ 300.00 R Neale – cleaning for November 10 hours
\$1,320.00 R Neale – Coordinators hours for October/November (33 hours @ \$40)

Robert/Graham Passed

General Business

1. Caroline Wells, Civil Defence Coordinator:
The Kerikeri Sports Complex is happy to continue as a Community Centre in the event of an emergency. Other Centres include Frontline Church and Bay Sports (tbc), and in a bigger event, the Turner Centre. Coordinator

2. Broken sandwich board sign:
Halvo Signs quote to replace the sign is \$265 + gst. Ric can fix the existing sign, although it may be slightly shorter. Ric

3. HSNO Certificate:
Andre's representative from BOI Gas has inspected the site and the Complex is waiting for the account and certificate to be issued. The inspector noted that a foam extinguisher has been installed and this should be a powder one. Andre has spoken with Graham, who is going to arrange a swap. Graham

4. Kerikeri Quilters:
The Board thank Kerikeri Quilters for their letter of appreciation and confirm the availability of the complex from Friday, October 24 to Monday, October 27, 2025, inclusive. The hireage is the same as previous years i.e. \$100 for a full day, \$50 for a half day (gst inclusive) and a \$200 bond. The charity of choice for 2025 is Mid North Hospice. Coordinator

5. Genesis:
Genesis issued a \$150 credit for the confusion over the gst on the solar panels and have advised, effective from December 5, power charges will increase as follows (excl gst):-

	Current rate	New rate
Daily Fixed Charge (\$/day)	\$2.791	\$3.3278
Anytime (\$/kWh)	\$0.3280	\$0.3567

6. Solar Analytics (renewal of contract):
Raewyn searched the google site for reviews and they were all negative. Solar Analytics have not responded to emails and therefore the Board will hold off renewing the subscription for the 12 month period and reassess things again in September 2025. Coordinator

Lightforce has refunded the Board \$195.08 for their oversight; not advising Genesis that the Complex was gst registered.

7. Playground update:
The Resolution passed at the last meeting needed to be amended in accordance with the Pub Charity's guidelines so Ange could continue with the funding application. The Resolution was signed by Raewyn and amended as follows:-

'It was agreed at the committee meeting held on the 21st of October 2024 of the Kerikeri Sports Complex to apply to Pub Charity Limited for a Grant of \$77,567.00 to cover the costs of playground equipment.'

Received.

Ange confirmed she received \$40,000 from Pub Charity Limited and the Lotteries Commission funding application will be confirmed on Friday, December 5th.

8. Laser Electrical:
Raewyn emailed Laser to query the additional account of \$125.35, who, 'as a good will gesture, will credit the invoice'.
9. KKHS Netball Development Team's Australia tour:
The Board thank and accept KKHS's offer to be included as a sponsor on the players and coaches uniform and understand there is no cost to the Board. Coordinator
10. Rugby League Northland:
League have booked the fields and changing rooms on Sunday, March 23, 2025, from 8am to 4pm. They are expecting 150 people. The hireage is \$125 for the fields with a \$200 bond. Strictly no alcohol on site. Coordinator
11. Fulton Hogan:
Further to Fulton Hogan's enquiry to hire the fields and netball courts for approximately 200 people for three hours, the Board would prefer Fulton Hogan either hire portaloos or pay to use the netball/squash toilets as the 24 hour toilet is not suitable for this number of people. The Board confirm the hireage for Fulton Hogan is:-
- \$100 Fields
 - \$100 Netball courts
 - \$100 Toilets
 - \$200 Bond
 - Cleaning optional
- Coordinator
12. Renewal of website licence:
The website domain expires on February 25, 2025. Based on the table below, members agreed the website be renewed and locked in for three years. Coordinator
- | |
|------------------------|
| 1 Year/s @ \$39.00NZD |
| 2 Year/s @ \$78.00NZD |
| 3 Year/s @ \$117.00NZD |
| 4 Year/s @ \$156.00NZD |
| 5 Year/s @ \$195.00NZD |
| 6 Year/s @ \$234.00NZD |
| 7 Year/s @ \$273.00NZD |
| 8 Year/s @ \$312.00NZD |
| 9 Year/s @ \$351.00NZD |
13. Touch Rugby:-
Ric expressed concern about the Touch Rugby players and supporters wanting to use the squash/netball toilets. The Board acknowledge the great job Trevor is doing for the community but moving forward would ask they provide portaloos and prohibit vehicles from parking on the field. Coordinator
14. Broken windows:
Two windows in the rugby changing area have been broken recently. Graham will action the repair and the Raewyn will advise FNDC. Graham/Coordinator

15. Vacuum cleaner:
The vacuum has been with Stihl, Waipapa awaiting parts since May 2023. Once the new switch was installed, it was discovered the motor was burnt out and the vacuum is not repairable. This is due to the extended power lead and the draw of electricity on the motor.

Due to the length of time it has taken to get to this point, the Board accept Stihl's offer to sell the Complex a new SE133 vacuum at half price and will ask for the return of the old vacuum. New vacuum's currently retail at \$1,225.

Coordinator

16. Curtain cleaning quotes:
The Board accepted the quote from Ace Curtain Clean to clean the function room curtain:-

Ace Curtain Clean (curtains removed) gst inclusive: **\$1,255.00**
Includes pickup and delivery

On Track Cleaning (curtains cleaned on site) gst inclusive: **\$1,104.00**
Includes re-hooking, wand replacement and silicon to the channel

Robert/Ange

Passed

Coordinator

17. Annual affiliation fee:
Following KKNC's enquiry about an annual affiliation fee as they are looking to add more community netball related social events/activities to their calendar – including walking netball and family netball etc., the Board recommended the Constitution for the 2025 year be amended to read:-

Coordinator

Effective from April 1, 2025, the affiliation fee will become an annual fee for the duration of the financial year for all codes – Kerikeri Rugby Club, Kerikeri Netball Club and Kerikeri Squash Club. This fee will include all activities provided players are affiliated members.

Graham/Ange

Passed

18. Lights:
Graham explained the situation with the lights in the function room. The parts are becoming obsolete and repairs will be an ongoing issue. Graham will ask Andrei to provide a quote to install tile lights.

Graham

19. Volunteer Members booking enquiries:
Raewyn enquired about the hireage fee for volunteer members of the different codes as currently the fee can vary. The Board agreed that volunteers should receive a discount and all booking enquiries from volunteers will be referred to the respective codes first.

Coordinator

20. Squash Club:
The Club are looking to host the Junior Northland Tournament from July 25th to 27th 2025. Raewyn will advise all codes. Squash won the Northland Club of the Year and will now compete at the Nationals in Christchurch.

Coordinator

Follow-up List:

Bookings (as per calendar handout)

Meeting Closed 7.00pm

The next meeting is Monday, February 3, 2025, 6.00 pm

Signed as a true and correct record:

Robert Groome,
Chairperson.

Dated this _____ day of _____ 2025: